

## 2019 SAGM - April 5th, 2019 - Clubhouse

Executive in attendance:					
Michael Lynch, Dick Divine, Pete Harding, Heather Divine, Dean Penny, Vern Greenhill					
Called to order at	3:05	Members Present	36	Quorum Achieved	Yes

(38 people present including two non voting new members)

Minutes from the Annual General Meeting on	October 21, 2018 Deferred
Distributed by email and regular mail prior to the meeting by our secretary	
Errors or Omissions:	
deferred	

Motion to accept:	Minutes from previous general meeting	
Motion by	Seconded by	Carried
Deferred to AGM		

At the October AGM we did not have a treasurer in place Pete Harding came forward after the meeting and offered his expertise. We are now requesting membership approval to appoint Pete Harding as our treasurer.

Motion to appoint:	Pete Harding as Treasurer	
Motion by	Seconded by	Carried
Sandy Tonnellier	Pat Norrad	Yes

Business arising from the last minutes:

### Correspondence:

None at this time

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## Reports:

### 1. Presidents Report April 2019

Welcome to a new season of lawn bowling. It is always exciting to plan out our season. For me it is being out on the green with members of the club. On rainy, blowing evenings where we our bowls meander down the green. To those warm, balmy, summer evenings where laughter is heard. Watching bowlers deliver a bowl perfectly, to weave through the head to rest on the jack.

For some time we have been discussing the club benches. Our present benches were made by Bill Whitehouse. Time and weather have taken their toll and the benches need increasingly more repair. We have been researching for replacement benches. Commercially available benches are expensive. We looked at approaching North Island College Metal Fabrication course as a project for their students. There is no course planned until fall 2020. A local steel fabrication company has quoted on 48 metal bench frames. Our members need to be included in the discussion on replacement benches. If the members see the replacement of the benches is a need a budget needs to be approved.

I have two goals for this year. I would like to see our membership grow. I think we need to discuss the idea of having a new board member whose primary responsibility is membership. I would also like to introduce more opportunities for our members to bowl during the weekend. There has been beginning discussions on this.

I hope I see you all on the green over the season.

Michael Lynch  
President

### DISCUSSION FROM PRESIDENTS REPORT:

Michael suggested we continue to support 2 to 3 charities as it gives us presence in the community

1. On idea is that in London Drugs, the seniors stockings where the seniors are asked for what they would like, purchase these items and gives to the person
2. Adding a membership person to the executive
3. Add more bowling opportunities on the weekend
4. Benches Need to be replaced and as a club we need to discuss this and set a budget
  - One price for steel frames can be over \$14,000
  - Re benches. Have we looked at composite wood?
  - We have 24 benches at this time.
  - Home depot has a possible solution to look at.
  - We can replace some at a time and use the benches that are still OK. Most benches are not repairable
  - Due to consistency, the benches should be replaced all at once.

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- If we go to the metal as the base, framework will last for a very long time and the slats could be replaced as needed.
- Suggest that we speak to the City to see if there is a way that they can work with business to reduce the costs of materials (buying power may be better).
- **Motion to continue to look at costs and options and bring back to the membership at an extraordinary meeting. Motion : by Cath Wisemen, seconded by Patsey Norrad, Carried**

○

Motion to accept:	Presidents Report	
Motion by	Seconded by	Carried
Carolle Allan	John Lerner	yes

### 2. Treasurer's Report: See attached reports

#### Discussion from Treasurer's Report

- a. Pete explained that he has started using Quickbooks which allows any Treasurer to use this program and costs about \$10.00 per month (less expensive than a computer for the treasurer to use)
- b. Membership Fee Payments of #130.00 are due by May 1st
- c. Fees can be sent using E Transfer
- d. If you choose to use a safe question from your online E-transfer request please email the question and answer to Pete in a separate email which can be used to confirm the E transfer Email [Treasurer@Courtenylbc.com](mailto:Treasurer@Courtenylbc.com)

## Courtenay Lawn Bowling Club

### BALANCE SHEET

As of March 1, 2019

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Total Assets

Current Assets

Cash and Cash Equivalent

High Interest Savings Account 11,268.34 member equity account 5.95 Operating Account 2,259.40 **Total Cash and Cash Equivalent \$13,533.69**

Cash to be deposited 0.00 club pins 542.46 club shirts 45.42 kitchen goods 115.00 rule books 32.99 **Total Current Assets \$14,269.56**

Non-current Assets

furniture and equipment 52,656.61 **Total Non Current Assets \$52,656.61**

**Total Assets \$66,926.17**

Liabilities and Equity

Liabilities

Current Liabilities

key deposits 520.00 **Total Current Liabilities \$520.00**

**Total Liabilities \$520.00**

Equity

Members Equity 66,060.07 Retained Earnings 1,028.91 Profit for the year -682.81 **Total Equity \$66,406.17**

**Total Liabilities and Equity \$66,926.17**

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## Courtenay Lawn Bowling Club

### BALANCE SHEET

As of March 1, 2019

	TOTAL
<b>Assets</b>	
Current Assets	
Cash and Cash Equivalent	
High Interest Savings Account	11,268.34
member equity account	5.95
Operating Account	2,259.40
<b>Total Cash and Cash Equivalent</b>	<b>\$13,533.69</b>
cash to be deposited	0.00
club pins	542.46
club shirts	45.42
kitchen goods	115.00
rule books	32.99
<b>Total Current Assets</b>	<b>\$14,269.56</b>
Non-current Assets	
furniture and equipment	52,656.61
<b>Total Non Current Assets</b>	<b>\$52,656.61</b>
<b>Total Assets</b>	<b>\$66,926.17</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
key deposits	520.00
<b>Total Current Liabilities</b>	<b>\$520.00</b>
<b>Total Liabilities</b>	<b>\$520.00</b>
Equity	
Members Equity	66,060.07
Retained Earnings	1,028.91
Profit for the year	-682.81
<b>Total Equity</b>	<b>\$66,406.17</b>
<b>Total Liabilities and Equity</b>	<b>\$66,926.17</b>

## 2019 SAGM - April 5th, 2019 - Clubhouse

REVENUE	Actual 17/18	budget 18/19	year to date	2018 income.
beverage sales			\$792	\$560
membership dues	\$8,855	\$9,100	\$329	\$299
discounted dues	-\$216	\$0		
social membership	\$30	\$30		
entry fees	\$868	\$600	\$747	\$672
bowl rentals	\$7	\$10	\$7	
Donations/grants	\$435	\$500	\$450	
Kitchen revenue	\$3,661	\$3,500		
Kitchen expense	-\$3,137	-\$3,000		
Net Kitchen Revenue	\$523	\$500	\$794	\$794
Ice Cream sales	\$2,312	\$2,000		
Ice Cream Expenses	\$2,082	\$2,000		
net Ice cream Rev	\$230	\$0		
Fund Raising	\$621	\$500		
Sponsorship		\$500		
Supply Sales	\$45	\$25	\$33	
Interest Revenue	\$1	\$0	\$9	
Miscellaneous	\$123	\$100		
<b>Total Revenue</b>	<b>\$11,522</b>	<b>\$11,865</b>	<b>\$3,161</b>	<b>\$2,325</b>
<b>EXPENSES</b>				
Advertising/Proms.	\$471	\$500		
Bank Chrgs	\$10	\$10	\$15	
Bowls supplies		\$850		
coaching		\$300		
Dues bbc/ni district	\$2,963	\$2,625	\$373	\$373
games	\$122	\$200	\$554	
Govt Fees	\$75	\$75	\$40	
Greens.Grounds	\$1,855	\$2,000	\$67	
Insurance	\$1,269	\$1,500		
Janitorial	\$900	\$900		
Recognition		\$300		
office	\$187	\$250	\$11	
repairs/maintenance	\$286	\$300	\$222	
social	\$49	\$250	\$63	
telephone	-\$400			
trophies/awards	\$987	\$800	\$986	\$986
website	\$168	\$300		
Miscellaneous	\$76	\$250	\$8	
Darts	\$356	\$25		
shelving/Cabinets	\$668			
small tools			\$478	
<b>Total Expenses</b>	<b>\$10,042</b>	<b>\$11,435</b>	<b>\$2,817</b>	<b>\$1,359</b>
<b>NET INCOME</b>	<b>\$1,480</b>	<b>\$430</b>	<b>\$344</b>	<b>\$966</b>

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### Reports

Motion to accept:	Treasurer's Report	
Motion by	Seconded by	Carried
John Larner	Jim Johnson	Yes

### 3. Vice President Report See attached report

- a. Main points: Coaches have been meeting over the winter and there is a new members' training, coaching program that all new members will go through. This coaching program will help new members feel more comfortable participating and know the basic rules.
- b. Opportunity to purchase name tags in members package
- c. Inventory lists are being developed by Vern and Dick to follow equipment to see costs for repairs and/or replacements

### 4. SAGM APRIL 2019 GAMES REPORT

Hello everyone,

I will start with our winter projects; we have refashioned our bowls rakes to have little rollers instead of the hard plastic runners, second though more of a spring job now, is to reorganize our club bowls. On the subject of the rakes, a very big thank-you to those who have lent a hand to ensuring the work was accomplished. I can not name names as it was not a complete project as of writing this report.

As to the club bowls, we are planning to add a few shelves to the current cabinet, thus allowing for only three sets per shelf, making it easier to grab the set you wish, and making new boxes to hold each set. Our new boxes will be made with strap handles, and be coloured to reflect the different sizes offered in the club. (purple, green, yellow, blue, etc. as examples)

This season we have brought in a case of Grippo tubes for sale, they are \$10/tube and we also offer a basic string measure at \$35 each. The measures do not have or include callipers but

most of us should be calling an umpire if it is that small a gap. We also are happy to report that we will be sporting new mats for the season, BLUE.

I also will take this opportunity to name our umpires, Frank L, John K, Don W, Cath W and myself. Members both new or old to the game are also encouraged to use the resource of our coaches: Michael L, April G, Pete H, Marsha M, Susan T, Dick D, Heather

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D, Carol A, and Myra V, as we can all benefit from a little correction/adjustment to our deliveries.

On the Open Tournament front, this season the guidelines are as follows:

One e-mail to be sent to each club listing both your club affiliation, your name, and tournament (s) in that club that you wished to enter a team in. Only one member of the team in question needs to submit for that team in that tournament. If two or more members of the team send in for the tournament, each will be considered a separate team. Please make a point of listing the dates and event (Men's Pairs/Ladies' Pairs) so as to reduce mistakes. Also, you are not to send one email containing all the tournaments of the district to each club.

This year for the three "closed" tournaments, the teams are to send the hosting club their submission and the host club will take the first three teams from each club. If more submit that there is space allowed, the host club will notify the Game's Chair of the appropriate club and the extra teams go on a waitlist till one is required.

The Provincial Tournaments hosted in our district this season are the Under 25 (Nanaimo) and the Senior Triples (Qualicum/Port Alberni).

So, this past winter we have had a well attended Short Mat program that ran Wednesdays at 1:00 pm and Saturdays at 1:00pm with a few extra session at 10:30 on some Saturdays to help relieve the crowds for Saturdays. By now the Short Mat has run its course till next autumn but I hope to see more of you out then. We hope to take time through the coming months to improve some of the equipment there too (rakes, "bumpers" and such).

The schedule for the coming Outdoor Season: (leagues start at 6pm unless noted)

Men's Pairs (\$2.50/player):

Tuesday: May 7th, 14th, 21st, 28th, June 4th, 11th, 18th, 25th, July 2nd

Ladies' Pairs (\$2.50/player)

Tuesday: May 7th, 14th, 21st, 28th, June 4th, 11th, 18th, 25th, July 2nd

Scotch Mixed Pairs (\$2.50/player):

Wednesday: May 8th, 15th, 22nd, 29th, June 5th, 12th, 19th

Webber Singles (both draws each night) (\$5.00/player):

Thursday: May 9 till complete (round-robin starts for each draw, once done, second round-robin starts)



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Mixed Pairs (\$2.50/player):

July 9th, 16th, 23rd, 30th, August 6, 13th, 20th, 27th, September 3rd

Mixed Triples (\$1.00/player/night):

June 20th, 26th, July 3rd, 10th, 17th, 24th, 31st

Membership Fours (\$1.00/player/night):

August 7th, 14th, 21st, 28th, September 4th, 11th, 18th

Friday Evening Open Aggregate (\$0.25/player/night):

Starts May 3rd and runs till September 20th (approximate)

Courtenay-Parksville Challenge \*

June 6th in Parksville (mixture of singles, pairs, triples and fours)

Canada Day:

July 1st - Fun games to be determined

B.C. Day:

August 5th Six Pack

Labour Day:

September 2nd - Fun games to be determined

Club Scotch Pairs (\$10.00/player):

September 14th and 15th (prizes for top five teams)

Starting May 11th will be our open social bowling and would encourage members not participating in the tournaments to come and enjoy. For this season I would love to hear if you prefer the usual 1PM draw time or perhaps a early morning time in an effort to beat the heat.

I am looking for a few friends to help with the running/organizing of the various leagues and social events so please feel free to ask me how you can help and to understand the responsibilities.

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### 5. Greens Report Spring AGM April 5th 2019

I would like to start out by welcoming everyone to our 2019 bowling season .This past winter has been a little harder on the green. I know with having the snow come in February kind of put everything behind when it came to doing the maintenance needed to get the green ready to play on. I had found that with getting no rain and freezing temperatures kept the snow covering the green. I spent hours with a rake breaking the hard shell of the snow down allowing the air to get in to help melt the snow. I had a hard time at the far end of the green getting the snow to break down. I put out a call to anyone with a snow blower to come down and try to get rid of the snow that way. I lucky to have Ross with a friend who had a snow blower and came down and was able to get the remainder of the snow off the green.

I was fortunate to be able to get all the ditches cleaned out and refill them with about 40 wheelbarrow loads of sand before the snow hit. The green overall held up well and we just have some moss which is to be expected and little if any fusarium . Thanks to Stu from the city for all his help with spraying the green in the fall to help control things. I recently found out that the Parksville green has about 75% fusarium on there green. They reached out to us here for a little help on what to do with it. I put them in touch with Stu and he has given them some advice about what to do to help get rid of their fusarium problem.

I hope to have another great season on our green. I have had a lot of help also from Archie my right hand man and Dave Hambly and Gary Rindress doing their part cutting and taking care of the verge. I am looking for any volunteers to help with cutting the green one day a week and or other little jobs that might need to be done on the green as well. So if you are interested in helping out in anyway please let me know A.S.A.P. So here is to another great season I look forward to bowling with everyone.

Respectfully Submitted By Vern Your Greens Warden

Motion to accept:	Vp , Games, Greens Reports	
Motion by	Seconded by	Carried
Cath Wiseman	Patsy Norrad	Yes

### New Business

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1. **Short Mat Results**, Not available at this time but will be sent to members when they are available.
2. **Review of recent members survey**
  - a. Survey results by Dick: See summary . The survey will be used to try new things for the membership. It would be useful to do a survey on a yearly basis to continue to provide the best bowling for all.
  - b. Here are the main points:
    - i. Improve timeliness of email communications to members
    - ii. Add a little more variety to the drop-in games
    - iii. Update membership form to include options to participate in various events including anticipated costs etc.
    - iv. Road trip to Tsawwassen or somewhere else
    - v. Members not showing up for scheduled matches.
    - vi. Address the non-bowlers participating in events like the Friday Night Agg
    - vii. Organize the communication board
    - viii. Test gender specific day in 2019
    - ix. Test the new “Webber” format for 2019
    - x. Family Day event for 2019
    - xi. Provide more information regarding games, training etc., for new members
    - xii. Improve communication regarding the need for volunteers
3. **Sponsorship**
  - a. Package is prepared to go to business in the community to ask them to sponsor events for the club
  - b. We will give them a few minutes to speak at the event, have their names on the website, bring their staff out for a bowling date.
  - c. The sponsorships will be at several levels of money.
  - d. Discussion: Staples is suggested as a place to ask
  - e. **Motion to go ahead with the sponsorship by Cath Wisemen, seconded by Carole Nelson, carried**
4. **Etiquette**
5. **Ethics:** By Dick and Coaching Team
  - a. Trying to introduce ethics into the club that increase our etiquette on the green
  - b. There is a document on the website that has the information on ethics which are about are about “keeping the playing field even” so nobody has an advantage.

**6. Non Discrimination Statement**

a. *Courtenay Lawn Bowling Club does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of executive members, club members, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members.*

**b. Motion to accept this Non discrimination statement - Henry Saucier seconded by Keith Lintott, carried**

**7. Proposed Medical Information Process**

a. This was discussed and explained that it is for the safety of our members and a voluntary process. The executive recommends that the members fill out their health records (2 copies) and put one copy in a sealed envelope and given to the executive for safekeeping in case of a medical emergency at the club and a second (or the only record) being put in a coloured envelope in the member’s bowling bag. It was suggested that a bag containing a medical record have a tag that indicates the presence of the medical record.

Motion to:	Adjourn the meeting at 5:05 pm	
Motion by	Seconded by	Carried
Patsy Norrad	Marsha Mann	Yes

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1	Angela Werson	34
2	Pete Harding	35
3	Conore Nelson	36
4	Maucha Mann	37
5	Rosemary Montreuil	38
6	Keith Luntott	39
7	Ben Luntott	40
8	Cliff Rucire	41
9	Tom Sweetbill	42
10	Kay Fisher	43
11	Jim Johnson	44
12	John Jansen	45
13	John Jansen	46
14	Geat Labbe	47
15	A. Kuvarmitja	48
16	Frances Hall	49
17	Louise Smiley	50
18	John Jansen	51
19	John Jansen	52
20	Henry Suncip	53
21	F. K. Hill	54
22	Sandy Tomeller	55
23	Margaret Sklar chuk	56
24	John Jansen	57
25	Denise Marinus	58
26	JOHN MARINUS	59
27	Carole Allen	60
28	Archie Harris	61
29	PAT NORRAD	62
30	Evelyn Nijon	63
31	April Gilchrist	64
32	D. HAMBLY	65
33	Carolyn Kassian	65