



**Courtenay Lawn Bowling Club**  
**Executive Agenda**

Date	January 22, 2021
Attendance	Staphanie Walters, Vern Greenhill, Dean Penny, Michael Lynch, Dick Divine, Heather Divine
Absent	

**Agenda**

1.	Motion to accept:	The agenda as presented			
	Motion By	Seconded by	For	Against	Abstained
	Stephanie Walters	Dean Penny	5	0	

2.	Minutes from the Executive Meeting	December 11, 2020			
Errors or Omissions:					
	Motion to accept:	Minutes from the previous executive meeting of December 11, 2020.			
	Motion By	Seconded by	For	Against	Abstained
	Heather Divine	Vern Greenhill	5	0	

**Correspondence**

3.	Correspondence	<ol style="list-style-type: none"> <li>1. ViaSport Update</li> <li>2. City of Courtenay</li> <li>3. ViaSport Relief Fund               <ol style="list-style-type: none"> <li>a. <i>We have been approved for sport relief. \$5,000</i></li> </ol> </li> <li>4. ViaSport Fund               <ol style="list-style-type: none"> <li>a. <i>Approved for \$400 of support</i></li> </ol> </li> </ol>
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**Reports**

4.	President Report	Not required for this meeting
5.	Treasurer Report	Not required for this meeting
6.	Green Report	Not required for this meeting
7.	Games Report	Not required for this meeting



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Motion to	Accept the reports as presented.			
Motion By	Seconded by	For	Against	Abstained

### Club Committee

8.	Next Meeting	The Club Committee next meeting March 12, 2021
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### Volunteering Report

9.	Next Meeting	The Club Committee next meeting to be determined
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### Initiative Update

10.	<b>Verbal Report</b> Strategic # 16: Inventory Development - Clubhouse Dick Safety # 11: Table and chair dollies - Awaiting Paint Clubhouse - Dean Construction # 1: Office Modifications - Clubhouse - Michael Procedure # 2: Membership Phase 1 - Policy - Procedures - Dick
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### Business arising from the correspondence:

11.	Spring Recreation Guide	Ad has been submitted to Parks & Rec
12.	COVID-19	Minister of Health Update <i>1. The restrictions will be reviewed in early February so until then we will not be able to use the clubhouse for short mat bowling.</i>

### Business arising from the last meeting minutes:

13.	Strategic Planning	Due January 31, 2021 a plan to share with our members on the following: <i>1. List of planned games/tournaments</i> <i>a. Normal Year</i> <i>b. Full COVID 19 year as per 2020</i>
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		<p>c. A hybrid year with some league play, club and open tournaments etc.</p> <p><i>Dean reported that Powell River is planning a tournament for the 2021 summer and Qualicum is looking at an open tournament for the 2021 season</i></p>
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<b>New Business:</b>		
14.	Strategic Planning Update	Participants have submitted their suggestions for our core values and are presently reviewing the DRAFT Guiding Principles.
15.	Strategic Planning Upcoming	Participants review of core values Participants to consider SWOT items prior to upcoming online meeting
16.	Members Handbook	Presently updating the governance section of the handbook
17.	Bylaws	<p>Life Membership - 25 years of membership</p> <ol style="list-style-type: none"> <li><i>Looking back to the 2005 bylaws there has been no mention of the years needed to qualify for a lifetime membership.</i></li> <li><i>We will look back on earlier Bylaws to see if a number of years has been attached to this.</i></li> <li><i>We discussed the fact that after 25 years, many members will not be still bowling or even still alive.</i></li> <li><i>It was decided that a criteria needs to be developed for the Life Membership award and having the Club Committee help with this would be a good idea.</i></li> </ol>
18.	Honourable members	<p>Suggested we consider adding recognition for members that have made a contribution to the club</p> <ol style="list-style-type: none"> <li><i>It was mentioned that Bowls Canada sends out a pin for 25 year bowlers and we could honour this at our award ceremonies.</i></li> <li><i>The executive liked the idea of having recognition for Honourable members and sees the need to develop criteria for this award. This award could include members who run the kitchen, care for the greens, games chairs and other jobs that members do.</i></li> <li><i>Could be another task to send to the Club Committee to develop the criteria</i></li> <li><i>It was suggested the awards for honourable members could include a photo with a plaque that gets put up on the clubhouse wall and included in our club history .</i></li> </ol>
19.	Local Sport Relief Fund	<p>We have been approved for sport relief. \$5,000</p> <ol style="list-style-type: none"> <li><i>See the letter for what the funds can be spent on and the reporting of purchases and expenditure.</i></li> </ol>



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20.	Donations for BC Sports Groups	We have been approved for a donation. \$400 <i>21. See the letter for what the funds can be spent on and the reporting of purchases and expenditure.</i>
22.	Other discussions:	<i>We learned that John Marinus has recently passed away. He was a longtime member of the Courtenay LAwn Bowling club and well known in the community.</i>  <i>We discussed the idea of building a database that might include information about:</i> <ol style="list-style-type: none"><li><i>1. Go back to 2000 (further where possible) for info and stories about past and present members</i></li><li><i>2. We could do a search on the online newspapers for some of these details.</i></li><li><i>3. Carole Nelson and Melie have copies of newspaper clippings and other info. Carole Nelson is on the Historian committee to work on the Club history</i></li><li><i>4. Keep track of volunteer hours</i></li><li><i>5. Could survey members to find info about when they started bowling and info about past members.</i></li><li><i>6. We could produce short videos (for website) from members about what they like about bowling and other important facts.</i></li><li><i>7. We could start by sending Dick ideas for criteria for Honourable Members and the list then goes to the Club Committee.</i></li></ol>

### Next Meeting

23.	Next Executive Meeting	February 19, 2021
24.	Meeting Adjourned	1:47 PM