

Courtenay Lawn Bowling Club - Annual General Meeting November 26, 2023

Acknowledgment of the Land Which We Gather

- We respectfully acknowledge that the land on which we gather and work is the unceded traditional territory of the K'omoks First Nation. We recognize, honor, and respect the presence of Indigenous Peoples, past, present, and future.

Pat Kelly passed away in the last few months. Pat was a member of the Parksville club and did so much for the club and others in the lawn bowling community.

Date:	Nov 26, 2023 at 3 pm	Location	... ▾ CLBC Clubhouse
Called to order:	3:05	Donna Randazzo, Joe Randazzo, Michael Lynch, Dean Penny, Brian Scherr, Karen Scherr, Carole Nelson, Pete Harding, Dennis Perrier, Beth Perroer, Linda Meers, Rosemary Montreuil, Leone King, Ben Malcolm, Joan Matheson, Phil Thomas, Jo-Ann Thomas, Stephanie Walters, Marguerite Sklarchuk, Heather Divine, Linda Harris, Archie Harris, John Kendall	
Quorum	1/3 are needed =23		
Attendance	Michael Lynch ▾, Brian Scherr, Stephanie Walters ▾ Heather Divine, Dennis Perrier, April Gilchrist		
Absent	Vern Greenhill is recovering from a major incident		

Item	Description	Next Steps	Responsible	Date Due	Status
1. Approval of agenda			Heather Divine ▾		...
- Motion to accept the agenda as presented					
Motion	Second	For	Against	Abstained	
Dean Penny	Leone King	22	0		<i>Carried</i>
Errors or admissions					
Motion - Motion to accept the minutes from the Spring Annual General Meeting of May 14, 2023, as presented					

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Item	Description	Next Steps	Responsible	Date Due	Status
Motion	Second	For	Against	Abstained	
John Kendall	Carole Nelson	22	0		<i>Carried</i>

2. Correspondence,

1. *Unfortunately, our Society's standing had lapsed due to the late filing of the yearly report. A great thanks to the two members who looked into the lapse and we are now up to date.*
2. *A letter from the Courtenay Lawn Bowling Club asking the City of Courtenay for a plan for the deck replacement so we can pass it to the new executive after our AGM on November 26, 2023,*

(our letter to the City of Courtenay)

Carole

We are wrapping up our year and would like to share two concerns that the answers will help our new executive in the coming year.

The first inquiry relates to the clubhouse deck. We appreciated the time and effort Eric made to fully explain the serious concerns of the deck in the Spring. The extra step Eric took to meet with Michael and Dennis was very beneficial. May we have an update on the plans and proposed timeline to repair the deck?

Our second inquiry is about the backboards surrounding the Green. We have increasing concerns about the increasing deterioration we see on the backboards We believe that the backboards are the original ones and have reached their expiry date. We ask that the replacement of the backboards be an item for consideration in the City Parks planning meetings., and hopefully their replacement in the near future. If the replacement of the backboards has already been discussed by the City Parks would they share their plans with us?

Thank you for your help over the year and for taking the time to respond to our requests and concerns.

Heather Divine

Secretary

The reply follows here

Carol asked me to follow up on your email and letter inquiring about plans for the deck repairs and backboard replacement and it would appear that I have good news on both fronts!






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Item	Description	Next Steps	Responsible	Date Due	Status
	<p>Eric from Civic Properties shared that the deck replacement project was included in the 2024 budget which is now in front of Council for approval. Early implementation was requested as well so assuming the budget is approved by Council the project will be able to commence quickly after that with an expectation of completion prior to 2024 occupancy by the Lawn Bowling Club.</p> <p>Mike from Parks confirmed that while the inner boards are typically able to be repaired as needed through their operating budgets the replacement of the outer backboards would be a significantly larger project. They agree that this should happen in the near future, with planning occurring this year in preparation of the project being included in the next budget cycle for project completion in 2025.</p> <p>Hope those are the answers that you were looking for and that they will help your new executive with their own planning for the coming year.</p> <p>If you have any additional questions please don't hesitate to reach out.</p> <p>All the best with your board elections.</p> <p>Regards,</p> <p>Ryan Coltura</p>				
<p>Gaming and Society Act</p>	<p><i>Our thanks to the Volunteer who brought our club into compliance with the BC Gaming Commission. It was a complicated task. We can now easily meet the requirements for all our fundraising plans and get permits promptly as and when we need them.</i></p>				


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Item	Description	Next Steps	Responsible	Date Due	Status
3. Business arising from the minutes					



Reports- See Starting on page 7

4. President	Michael Lynch				
5. Vice President	Dennis Perrier				
6. Treasurer	Stephanie Walters				
7. Games Chair	Brian Scherr	C			
8. Kitchen Coordinator	April Gilchrist				


- Motion Accept resorts as presented

Motion	Second	For	Against	Abstained	
Phil Thomas	Leone King	22	0		 <i>Carried</i>





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Item	Description	Next Steps	Responsible	Date Due	Status
9. Business Arising from reports					
10.					
11.					
12.					
13.					
<p data-bbox="107 1045 365 1084">New Business</p> <p data-bbox="155 1138 197 1166">14.</p>	<p data-bbox="409 1092 850 1125">New Initiative for our greens.</p> <p data-bbox="409 1170 1690 1289"><i>The greens crew, Vern Greenhill, Archie Harris, Brian Scherr, Phil Thomas, and John Kendall have had ongoing discussions about the green and they have included Stu from Park's staff. By September, the greens crew had resolved to take a more hands-on approach to the care and development of a consistent playing surface.</i></p>				

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	<p><i>They have a maintenance program from Steven Forest that they would like to follow.</i></p> <p><i>A meeting of the club and Stu from Parks on the practicalities and coordination of the club volunteers and Parks staff was discussed.</i></p> <p><i>An agreement was reached amicably as we at the club took on more responsibility. This gives the Parks staff more time for their people to complete their increasing workload. Technical help, guidance, problem-solving, and resources are still available from Stu at the Parks Department</i></p> <p><i>The greens crew has a folder to track and record all their activities. They share information with Stu on a regular basis. We have permission from the City to replace our top cap boards. This will be done before we open the green.</i></p> <p><i>There is a plan, there is open dialogue, constant communication between the greens crew and Stu and a joint vision of having a very good bowling surface. We think it will be in two years that we will see the benefits of this initiative.</i></p> <p><i>I would like to suggest we recognize the year 2023 as the year of the green.</i></p> <p><i>How can club members help out our greens?</i></p> <ul style="list-style-type: none"> ● <i>Join the greens crew</i> ● <i>Use the green mats in the spring</i> ● <i>Pull out the green mats if you see yourself lobbing your bowl</i> ● <i>Put on lawn bowling shoes/sandals that you use specifically for playing on the green. It helps to limit contamination</i> 	
15.	<p>Communication between the Courtenay Lawn Bowling Club and other organizations</p> <p><i>For all correspondence please pass any correspondence to our President and/or the secretary and this protocol will go a long way to prevent confusion.</i></p>	

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16.	<p>MidWeek One-Day Tournaments</p> <p><i>In Dennis Perrier's report he would like to have more one-day bowling fun events even once a month if possible</i></p> <p><i>In the past there were fun days events on most statutory holidays.</i></p> <p><i>We could make more decisions at the SAGM as the games and tournament schedules will be known.</i></p> <p><i>Another suggestion was to have interclub games become daytime events that would have less stress, be more relaxed, and no rush to get home.</i></p>				
17.	<p>Alternative Scoring</p> <p><i>Some instances include opportunities to have the lead get points in the end.</i></p> <p><i>Having power play when a team can have one time opportunity in a game</i></p>				
18.	<p>Referring</p> <p><i>At the fall district meeting it was announced that Pat Norad and Frank Lo are stepping down from the referring. It would be nice to acknowledge their work.</i></p> <p><i>Dean Penny is returning to Referring at Level 2. Congratulation Dean</i></p>				
19. - Motion to acknowledge their work #18					
Motion	Second	For	Against	Abstained	
Stephanie Waltersy	Heather Divine	22	0		Carried
20.	<p>Website</p> <p><i>Karen Scherr stated that she wants to build a new website. Our current website is paid until April 29, 2024, which is \$403 per year. All the items she wants the WordPress website to provide can be done by our current website.</i></p>				

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Item	Description	Nominations	Status
Elections			
21.	President	No name put forward and Michael Lynch will be President Interm until a president can be found	
22.	Vice-president	Dennis Perrier will remain in the vice-president role with the understanding that he will not be president	
23.	Secretary	No name was put forward Heather Divine will remain secretary Interm until a new secretary is found	
24.	Treasurer	Phil Thomas has let his name stand for treasurer and is treasurer by acclamation	
25.	Games Chair	Brian Scherr has agreed to remain in this position for his second year	
26.	Fundraising Executive	Sandy Tonnellier has agreed to remain in this position for her second year	
27.	Greens Warden	No name has been put forth and will be discussed by the Greens crew for resolution in the spring	
28.	Membership Coordinator	Beth Perrier has let her name stand for membership coordinator and is now the membership coordinator by acclamation	
29.	Head Coach	To be appointed	
30.	Kitchen Coordinator	To be appointed	
	Congratulations and welcome to Beth and Phil		

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Item	Description		
31.	Meeting Adjourned	5:40 pm	
32.	Next Meeting	April 8, 2024, at 2 pm	

Reports

November 2023 AGM Report

Michael Lynch
Interim President

This year has been interesting, challenging and fun as playing a lawn bowling game is wont to be.

We have faced challenges as weather and physical conditions changed. The loss of the use of our deck made us all aware how much we use and enjoy our deck. It is a central gathering place throughout the days of bowling. We all hope the City's plans to rebuild our deck will be realized fully by the time we return in April.

The weather continues to be a factor in the care and maintenance of our green. It also plays a greater part in our enjoyment of playing the game. Overall we are all learning to be a little more accommodating to conditions as we get out and play the game we so enjoy.

We joined our club to bowl and there has been multiple efforts to provide a variety of opportunities for our members to get out and bowl. This has been helped by volunteers offering to lead a bowling time. I enjoyed my time leading a morning time this year. This is a great volunteer position to take on for a month. You get to interact with club members, bowl and they all thank you warmly as they leave.

Our Games Chair is very encouraging and helpful to getting you started. Think about taking this on next year and adding a new element in your participation in club activities.. Encouraging people to join our club and play our game is a challenge. Bluntly speaking we need new members, and in the same breath we need to keep our members returning in the following April.

One of the strengths of our club is the warmth and friendliness of our members. I often hear this as a coach with new bowlers who are a little out of their comfort zone during the lessons. We recognize our members' individual efforts of inviting friends, acquaintances and neighbors that bring people to the club to try the game and ultimately to join the club.

Our Open Houses this year were not successful. Factors influencing successful days include sunny days, month of the year and getting the

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word out successfully. An important element that we need as a club is one person to take on the role of Membership Coordinator. The resurrection of this executive position is an important element in building our membership numbers. I know from my experience when you share a date and activity so many of our members will reach out to help. I hope we find a volunteer soon to take on the responsibilities of Membership.

I believe the club to be in a good place going into 2024. There is a sense of positive growth and changes that will benefit the club as a whole.

- The greens crew with their plan for the care and maintenance of the green.
- Our new Fundraising Executive, Sandy, has been working very hard and successfully to have donations of support offered to our club. We are all looking forward to hearing about the result of our federal application to the Seniors Grant. That will support our ability to help more of our members to continue to be active lawn bowlers for many years.
- The ideas and discussions with the Games Chair as to his plans for next season will certainly enhance our goal of providing more bowling opportunities on the green.
- I believe the new Executive in 2024 will have a successful year.

To end my report, my final words go to each of our members on a personal note. A very sincere thank you to the Executive members of 2023. I have appreciated your patience, your encouragement, your support, your willingness to speak up and your tolerance of my idiosyncrasies. To the members of CLBC I sincerely thank you for the support of me as your President. It is an honor and a privilege to take on the role of President of CLBC. It is not an onerous task when you have such a warm and supportive membership. I have appreciated you all as we have worked together to make our club the best place to enjoy our sport of lawn bowling.

See you all on the green

Michael Lynch Interim president

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Vice President

From Dennis Perrier,

We need to have a one-day fun bowls each month for the 2024 season—Beth and I suggest these dates will include;

1. May long—spring fling,
2. June 16—Flower Power,
3. July 1—dick divine—double D
4. Aug. long—corn roast,
5. sept long—harvest—

please put this on the AGM agenda (consider this my report)—Dennis and Beth Perrier

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Greens Reports

Greens Report November 26th 2023

I wanted to start here by saying a huge thank you to Archie' Brian ' John Kendall' Phil Thomas' Dennis Perrier. They were the ones who put the work into the green this season as my work kept me out of the loop. It is with their hard work the green was kept up to allow everyone to bowl this season.

I also wanted to thank all the helpers that were involved in the coring and sanding of the green as well .That also includes the city Stu Carmichael and his workers. This season was a very tough one all round for our green. There were many problems from Pearl wort and mushrooms to dollar spot. All these things that happened to the green was out of the control of any of us that had been working on the green. These were things that Stu was to take care of. Spraying a fungicide to fertilizers being put down on the green. I feel that he let the club down and the green was to me the worst it has ever been since I was a member. Stu himself took the blame and told us that it will not happen next season. I think there is no blame to put upon Stu as he is a very busy guy and has a lot on his plate with other jobs he is responsible for. So next season with a plan in place and with the help of Stephen Forrest from the Port Alberni club the green will be in great shape next season. Stephen has a wealth of experience in lawn bowling greens. So I think we will be in a much better place in 2024. I regret to inform everyone that I will be stepping down as the greens keeper as my work and all my spare time is now be the focus of myself and April's retirement property. I enjoyed my years in our club working on the green and in many ways I will miss it as well. I want to thank everyone who I have worked with on the green over the years. I know it was not just me but a team effort. So here is to a much better year in 2024.

Respectfully Submitted

By Vern Greenhill Your Soon To Be Past Greenskeeper

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Games Report AGM - November 19, 2023

This report is meant for every member whether you are a first year member or a member of several years. This is my 3rd year of lawn bowling but my first year as a games chair. As such my responsibilities are to organize the games side of the club. This includes open tournaments / league play / drop-ins and club events etc. Going into this my intent and decisions on changes or non changes were solely for the betterment of the club. Please keep in mind that as a games chair my main area of focus is and always will be to try to keep the best interest of the club in mind. Everyone should be able to come to this club and participate in the game of bowls to their level of enjoyment. One of my goals is to try and ensure that they have the opportunity to do so. As a club of over 60 members we all have one thing in common: we enjoy the game of bowls. That may be the only thing we all agree on. The rest is a juggling act. The following statements are a reflection of how I felt in addition to comments received when consulting with others regarding the games aspect for the 2023 lawn bowling season.

Things I thought went well.....

Members could participate in leagues and drop-ins at no extra cost other than their membership fee. Thank you members - it eliminated many petty cash issues for the treasurer and is a big plus for the club.

The daytime use of the green for organized drop-ins on Tuesdays and Thursdays for the season. Thank you for your time Michael and Pete.

The daytime organized drop-ins on the weekends for both Saturday and Sunday even when out of town open tournaments were occurring. Thank you Archie and Pete. That is huge.

With the betterment of the club in mind, the green was being used regularly during daytime hours throughout the week. This happened because members stepped up - Thank you.

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Things I thought went well (continued)..... The introduction of a daytime Webbers league. Members could see a visual of the schedule at the clubhouse. (without even needing to find their reading glasses). Beneficial on both counts.

The use of the overhead TV screen for open tournaments showing various game results and standings throughout the event including our club Scotch Pairs Tournament. Thank you to Don Urquart for sharing the software. Thank you Dean for downloading the excel program onto my personal computer and for assisting Karen and me with the initial start-up. Thank you Karen for running the program for all the tournaments. Greatly appreciated.

The Dick Divine Memorial Tournament spearheaded by Dennis. The format included counting the points the leads earned. Everyone received a prize and from all accounts the tournament was a great success.

The Ladies 1 day “ fun“ Hawaiian event. Thank you Beth and Linda for initiating this. By all accounts, a good time was had by all and a similar event is being planned for 2024.

The support from all those mentioned above along with Vern and Dean and the grounds crew and those involved in the setting up and cleaning up after tournaments.. As you can see the games aspect of the club relies on several people to make it a success. Thank you all.!!

The markers who came out to support the club's District Novice Singles / Intermediate Singles and the Regular Singles. - you know and I know who you are - A big Thank You.

John Kendall (head umpire) - kudos for all his communication and coordination with the other umpires. This includes himself, Ben Malcolm, Cath Wiseman and Kathleen Hewitt (Nanaimo). Thank you all for your services - this made for a stress free environment for the games chair during the tournaments.

Things I thought did not go so well..... The inability to have access to the club calendar as outlined in the games job description.

The mixed pairs league conflicted with the re-introduction of the inter-club challenge, making the mixed pairs league run until the end of August. It was such a shame that not all the games were even played.

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The miscommunication regarding start time for the assigned mixed triples. Even though I am the games chair I am relying on the skips to maintain communication with your team members and your opposing team. The start times were flexible if all team members agreed to the change. There was an unfortunate incident where we lost a member because of a mix-up where a game started before the allotted time and at that time all members were not present. The member arrived at the time the game was supposed to start but it was already in progress and they left upset.

The reduced number of entries for the open tournaments. At the District meeting we discussed the fact that the reduced entries are nationwide and it is not an anomaly.

The low participation in the ladies pairs league. The lack of markers for the Webbers league.

Thoughts going forward.....

Teach / Train others to run the tournament program.

Change the mixed pairs league night so it does not conflict with inter-club

Thoughts going forward (continued).....

Shorten league games to have a first half and second half to the season.

Shorten the number of ends in a game to have more members participating Not registering for summer leagues early and waiting until closer to the start date.
Mark a required number of games in order for your points to be eligible for the Webber league standings.

The possibility of dropping a night league and replacing it with various drop-in games for individual standings for the first / second half of the season. (similar to what Friday night aggregate offered in the past)

The District discussed asking every club to hold 1 open tournament that needs to have an intermediate/novice player as a member of its competing team. It would be mentioned in the program for 2024 as part of the conditions of play.

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Listening to suggestions from the membership which they would like the club to try whether it is thinking outside the box or something we have not tried. (2 bowl triples ? or 3 bowl pairs ?)

I am approachable and always willing to listen to different opinions with the possibility of having new ideas/suggestions come to fruition.
If there is a negative experience, please offer a positive one.

Thank you for listening

Brian Scherr Games chair 2023

October 11, 2023 Fundraising Coordinator Report

As Fundraising coordinator I had three major goals for 2023

1. establish a sponsorship package that would serve as a template when approaching businesses in the community to consider sponsoring club tournaments.
2. design and purchase a sponsorship board to honor sponsors in a meaningful way.
3. to apply for federal funding through New Horizons for Seniors Program (NHSP).

Sponsorship package

Referring to a preliminary document prepared by our executive and relying heavily on ideas provided by Frances Tester from Nanaimo, and Robyn Forrest from Port Alberni, I was able to produce a sponsorship package unique to Courtenay Lawn Bowls. It consists of a letter of introduction with CLBC letterhead and logo, and a color chart outlining Patron (\$1000), Platinum (\$750), Gold (\$500), Silver (\$250) and Bronze (\$50+) levels of sponsorship. (See attached)

The system works in the following manner:

Members of our club approach businesses with whom they have worked successfully about the possibility of donations or sponsorship of our Club, and refer the contact information to me if the response is favorable.

1. Pete Harding had received a favorable response from Connect Hearing, and John Kendal from his financial Advisor at TD Wealth Management. I followed up by a phone call and/or email containing the letter of introduction and the color chart. Further interviews and email exchanges resulted in Connect Hearing agreeing to be a Platinum level sponsor for our June 23/24/25 Courtenay classic Men's Pairs, and TD Wealth agreeing to a patron Sponsorship for 2024. I am pleased to announce that as of September 25, Connect Hearing has agreed to renew their sponsorship for the 2024 year as well.

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2. Beth Perrier suggested I approach Comox Valley Berwick and Ocean Front Village; I contacted both, but only received a positive response from Jolene Shaw at Berwick. After several meetings with her, one held in our own clubhouse in August, I secured a commitment for Patronage level sponsorship for the 2024 year.
3. Beth Perrier and Linda Meers approached several community retail outlets (Home Depot, Canadian Tire, Quality Foods, Anderton Nurseries, Garden Works, Old Farm Market, Papa John's Pizza); these efforts resulted in donations towards a silent auction for our June 3/4 Scotch Pairs, sandwiches for the July 1 Triple D Dick Divine tournament and reduction in price for pizza at the Hawaiian Day in July. Thank you once again to Rosemarie and Butch Montreuil for their generous contribution to the prizes at the July 1 event as well.

Newspaper articles

All our sponsors/donators were thanked personally by follow-up letters, mentioned in newspaper articles which I submitted to the Comox Valley Record (June 5, July 20, July 5 and July 20) after the tournaments and events, and recognized on our sponsorship board in the clubhouse. Olivier Laurin, a reporter for the Comox Valley Record, interviewed me on May 1 and wrote an article about the history of our club that appeared in the Trio magazine in late June. Because of distribution problems they repeated the article in the Record later in July.

Sponsorship Board

After obtaining quotes from three different sources, our executive decided to engage the services of ABC printers to supply us with a 8' by 4' magnetic board mounted with a design that reflected the sponsorship levels, and printed the laminated signs that were affixed to the board with magnets in order to honor our 2023 sponsors. The board was mounted on August 1 by Dean Penny and Vern Greenhill. The board will be cleared at the end of each season and repeat sponsors' signs re-displayed in subsequent years.

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New Horizons Grant Application

Drawing on the experience of Parksville, Qualicum and Nanaimo Lawn Bowling Clubs who have successfully applied for funding from New Horizons in the last five years, Michael Lynch and I came up with a plan, which we entitled “Project Inclusivity”, to ask for \$20,000 in order to purchase sets of smaller bowls, and a series of devices designed to help seniors and disabled bowlers to continue to enjoy the game bowls well into their 80’s and 90’s. The wording had to be fine-tuned to prove that our goals reflected the priorities of this program. Stephanie Walters had to update our “proof of operations documents” and letters of community support had to be obtained from Comox Valley Berwick, L’Arche and Blind communities. The arduous application process was completed on September 2. A decision will be made in February as to whether or not our application is successful.

Waste Management Project I am very appreciative of the initiative taken by Brian and Karen Scherr to volunteer our club to participate in the pilot program through the Comox Valley Waste Management Center (CVWMC) . Non profit organizations are offered this fund-raising opportunity on condition that funds raised go toward benefiting the community. It involves picking up and sorting various refundable containers and receiving credit based on the the weight of the diverted material that is returned. Some of the contributions have been submitted by our members who take their own refundables to the Courtenay Return-it Depot at Puntledge Road and have the dollar amount placed in the CLBC account #706. To date, this program has earned \$2255.10 in revenue for our club. Kudos to Brian, Karen and the many volunteers who helped make this project a success.

Closing remarks

I would like to thank all those who contributed to making the 2023 year of fundraising such an outstanding success. I will look forward to more suggestions and ideas from any or all members so we can make sure all the spots on the sponsorship board get filled for the next season. We have a head start in that direction already. Conversations with Ramsay Lampman Rhodes and Jane Denham Remax Realty have indicated interest for Gold or Platinum level sponsorship in 2024.

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A special thanks to Gold sponsor Lucie Wood for a three year commitment to sponsor our Lucie & Ed Mixed Triples tournament on the long weekend in May (\$500 per year).

If any of our members have dealings with any of those sponsors, please mention that you are from CLBC so that they realize their sponsorship has been recognized and appreciated.

Sandra Tonnellier

Fundraising Coordinator

See attached the levels of sponsorship color chart

Unfortunately, I can not put a copy of the charts that are on the wall. *I can print these pages but not paste them onto the minutes./*

