



Courtenay Lawn Bowling Club Executive Agenda

Agenda & Minutes

Date	February 19, 2021, online at 1 pm				
Attendance	Stephanie Walters, Dean Penny, Vern Greenhill, Michael Lynch, Dick Divine, Heather Divine				
Absent					
Agenda					
1.	Motion to accept	The Agenda as presented			
	Motion By	Seconded by	For	Against	Abstained
	Michael Lynch	Stephanie Walters	5	0	

2.	Minutes from the Executive Meeting		January 22, 2021		
	Errors or Omissions:				
	Motion to accept	Minutes from the previous executive meeting of			
	Motion By	Seconded by	For	Against	Abstained
	Dean Penny	Vern Greenhill	5	0	

Club Correspondence

3. Correspondence	<ol style="list-style-type: none"> ViaSport Update Re-Restrictions Mandatory Safe Sport Training for umpires & coaches <i>CLBC has a few members who have completed this. It is an online course that can be completed in a few hours. Dean will send numbers of our umpires who have completed this course to Rod Tester</i>
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Reports

4. President Report	Not required for this meeting
5. Vice President	Not required for this meeting
6. Treasurer	<i>Stephanie reported that the \$5,000 from Via Sport and the cash from returning the recycling item. The account balance is about \$7820, and our savings account is about \$9,800</i>
7. Greens	Not required for this meeting
8. Games	Not required for this meeting

Club Committee

9. Next Meeting	The Club Committee next meeting February 26, 2021, at 3 pm
10. Update	The Agenda includes the Life Membership revisions

Volunteering Report

11. Update	Not required for this meeting
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Goals and Initiative Reports

12. Inventory Development	Not required for this meeting
13. Table & Chair Dollies	Not required for this meeting
14. Office Modifications	Not required for this meeting
15. Membership	Not required for this meeting

Business arising from the correspondence

16.	None at this time.
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Business arising from the last meeting minutes:

17. Local Sport Relief Fund	<p>Dick Divine attended an online meeting with "ViaSport" on Wednesday regarding what they do and how they can help all amateur sports. A portion of the meeting addressed how we can spend the grant.</p> <p>Our grant money is to be spent helping us get back on our feet and includes 2020 and 2021 insurances, Covid19 related expenditures, equipment and advertising to get us up and running again.</p>
18. Planning	<ul style="list-style-type: none"> ● Due March 31, 2021, a plan to share with our members on the following: ● <i>List of planned games/tournaments</i> ● <i>Normal Year</i> ● <i>Full COVID 19 year as per 2020</i> ● <i>A hybrid year with some league play, Club and open tournaments etc.</i> <p>Dean reported in January that Powell River is planning a tournament for the 2021 summer, and Qualicum is looking at an open tournament for the 2021 season</p> <p><i>Plan for 2021</i></p> <p><i>After discussions, it was decided that we would plan and prepare for The usual league games starting May 1</i></p> <p><i>At least one tournament per month</i></p> <p><i>We would follow a similar protocol as last year with limited numbers of people on the green and games limited to singles or pairs.</i></p> <p><i>Monitors will be present as before and look after the cleaning.</i></p> <p><i>We agreed that masks and gloves are to be worn unless there are changes from Health Canada / Bowls Canada</i></p> <p><i>Dean will be submitting the outline for 2021 games and tournaments later today.</i></p>



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New Business

19. Communications	In 2020 we approved the requirement for a minimum of thirty-day notice for all club events; this includes all leagues, inhouse tournaments, social events etc. All event communications will be via "Mailchimp" to allow for electronic registration and information regarding their engagement with the Club.			
20. Strategic Planning Update	A review of the guiding principles is underway, with only a few changes remaining. SWOT analysis is well underway, and we are now working on the off-setting process. Goal setting is about to start.			
21. Fees 2021	We should have a May 1st start date this year. We need to determine what we will charge for the season back to standard fees or reduce them for 2021? After discussion, it was decided that fees will be \$100 if there are no fees from Bowls Canada and Bowls BC. If these fees are added, we will go to the full fees of \$130			
22. SAGM	Proposed Date April 10, 2021, at 3 pm online			
23. Bylaws	<p><i>Existing</i> OFFICERS/Directors: <i>Officers of the Club shall be as follows: - President, Past President, Vice President, Secretary and Treasurer. The Directors of the Club shall be the officers of the Club plus the Games Chairperson and the Greens' Warden, The Directors of the Club, except for the Past President, shall be elected at the Annual General Meeting for a one (1) year term and shall form the "Executive Committee". A Quorum of five (5) of these officers shall be required to hold any Executive Committee Meeting.</i></p> <hr/> <p>Proposed Directors: The Club's directors shall be as follows: - President, Past President, Vice President, Secretary, Treasurer, Games Chairperson and Greens' Warden. Except for the Past President, the Club's Directors shall be elected at the Annual General Meeting for a one (1) year term and shall form the "Executive Committee." A Quorum of 2/3 of these directors shall be required to hold an Executive Committee Meeting.</p>			
Motion to accept	We are revising the Bylaws by adding Games & Green Chairs positions as Directors of the Club to come into effect after ratification at the SGAM 2021.			
Motion By	Seconded by	For	Against	Abstained
Stephanie Walters	Michael Lynch	5	0	



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<p>24. Honourable Mentions</p>	<p>At the previous meeting, we were asked to provide suggestions as to the criteria for honourable mentions. At this time, only one person has provided any input.</p> <p>By definition, it is <i>a citation conferred on a contestant, exhibit, etc., having exceptional merit though not winning a top honour or prize.</i></p> <p>What does an honourable mention mean to CLBC? <i>We discussed the idea of naming this the Merit Award and having categories that might include:</i> <i>Volunteer of the month</i> <i>Player of the month- This might be awarded to players who do not necessarily win games but are consistently doing well.</i> <i>Member of the month</i></p>
<p>25. Other discussions</p>	<p>We talked about this last month. Do we have any additional thoughts I can pass onto the Club Committee? Notes from the previous meeting.</p> <p><i>We learned that John Marinus has recently passed away. He was a long-time member of the Courtenay Lawn Bowling club and well known in the community.</i></p> <p><i>We discussed the idea of building a database that might include information about:</i> <i>Go back to 2000 (further where possible) for info and stories about past and present members</i> <i>We could do a search on the online newspapers for some of these details. Carole Nelson and Melie have copies of newspaper clippings and other info. Carole Nelson is on the Historian committee to work on the Club history</i> <i>Keep track of volunteer hours</i> <i>Could survey members to find info about when they started bowling and info about past members.</i> <i>We could produce short videos (for the website) from members about what they like about bowling and other essential facts.</i> <i>We could start by sending Dick ideas for criteria for Honourable Members, and the list then goes to the Club Committee</i></p>

Next Meeting	
26. Next Meeting Date	March 19, 2021
27. Meeting Adjourned	2:40 pm



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Motion to accept				
Motion By	Seconded by	For	Against	Abstained