

Courtenay Lawn Bowling Club

AGM November 9, 2019 - Agenda



Date: November 9, 2019

Executive Attendees: Michael Lynch, Pete Harding,

Vern Greenhill, Dean Penny, Dick Divine, Heather Divine

Executive Absent: Frank Lo

Called to order at: 3:32 pm

Members Present: 33

Quorum Achieved: yes

Approval of the Agenda

Motion by *Stephanie Walters*, seconded by *Susan Toresdahl*, carried

Approval of the minutes from October 15, 2018, AGM carried forward from April 5, 2019, SAGM

Motion to accept *John Lerner*, seconded by *Keith Lintott*, carried

Approval of the minutes from the April 5, 2019, SAGM

Motion to accept by *Jim Johnson*, seconded by *Carole Nelson*, carried

Minute of Silence: In honour of Gwen Kelly who passed away recently

Old Business:

1. Replacement of wooden benches around the green

- a. There is a class at the University next year and the students who could possibly build them may be able to work on this project. To check back with them next year.*

President

Dick Divine

Secretary

Heather Divine

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Correspondence:

Reports:

1. President, See attached,

- a. *Mentioned that the overall experience that Michael has had as president has been good. The fact that he has never felt alone and the club members and the district members form a unique community who work together*
- b. *We have been able to keep members bowling eg. use of the obie stick, shorter games for some*

2. Vice President

- a. *The other coaches have been a great help to make our program stronger and new bowlers could fit in sooner with more ease*
- b. *Our website had coaching times for members, Tuesday, Wednesday, Thursday mornings and a few people from the public came down to find out about bowling from the info on the website.*

3. Treasurer

- a. **Motion** *to accept the Profit and Loss and Balance sheet ,Cath Wiseman, Carried*
- b. *Budget for 2020 , **motion** to approve- Keith Lintott, seconded Joy Newman, carried*

4. Games

- a. *One sponsorship from Lucy and Ed for one of our tournaments.*

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5. Greens

- a. **Motion** to approve Games Report and Greens Report by Ross Younger,
Seconded by Joy Newman, carried

New Business:

Winter Projects around the club:

1. Shelves for the bowl boxes in the bowls storage cupboard to complete the club bowls project started the winter of 2018.
2. Development of members bowls/bowl bag storage in the bows shed
3. Reorganization of the clubs office
4. Replacement of the rink caps on all four sides of the green
5. Development of chair dollies for the clubhouse chairs
6. Modifications to the scoreboards to reduce the possibility of wind damage
7. Replacement of one canopy framework damaged by wind.
8. Replace the existing ramp used to get equipment on and off the green to a lighter model.

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Elections of Officers

1. President

- a. *One nomination is Dick Divine, after 3 calls for nominations, no further nominations are put forward, so Dick Divine is President for 2019/ 2020*

2. Vice President

- a. *Call for Nominations are put forward to the membership and after 3 calls for nominations, no name has been put forth at this time*

3. Treasurer

Stephanie Walters has put her name forward to stand for treasurer and after 3 calls for further nominations, Stephanie Walters has been appointed as treasurer

4. Secretary

- a. *Heather Divine has let her name stand for secretary and after 3 calls for nominations, Heather Divine has been elected as secretary for one more term*

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Announcements

1. *Christmas Party/games night is been decided for December 7 at the Clubhouse, Members are welcome to bring a toy for Santa's Anonymous- no stuffed toys or toys that require batteries*
2. *London Drugs have a display with details about Christmas gift programs that include:*
 - a. *Seniors stockings where the seniors submit gift ideas that they wish for and members can consult this list and purchase a gift from the list.*
3. ***Liquor License- Discussion about a club liquor license and the following motion has been made. Motion by April Gilchrist, seconded by Cath Wiseman to investigate what it entails to get and operate a full-time liquor licence for the club.***

Votes for =18

Apposed =0

Carried

Adjournment at 16:48

President

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President's Report Fall 2019

My term as President is at an end. Thank you for all support and encouragement over the last 24 months. Thank you to the Management Committee members for your patience during long meetings. And your discretion when we dealt with controversial items.

During the last two years I have spent time, effort and research on trying to increase our membership. I have appreciated your suggestions and tried to incorporate your ideas. It is great to see so many of you bringing your friends out to try our game. It has been good to have discussions with other clubs on what they are doing to attract new members. A common strategy is to have multiple open houses through the Spring. I was playing in Qualicum and saw the club had a sandwich board out advertising lawn bowling and inviting people in to watch a game. That sandwich board drew people in to watch a game while I was there. It is encouraging to note our regular Wednesday coaching time helped attract new members throughout the season.

I would propose that our members discuss the idea of creating a new board position; Membership. This focused position would recognize the importance of working to attract and retain our members. A job description can be developed and presented as a constitutional addition in the Spring AGM.

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Our club is reflective of the society around us. We are constantly evolving and changing. Bowling has changed – pairs being played with three bowls for example. Our members have been taking the option of bowling ten end games. We had the opportunity on Labour Day to experience Ultimate Bowls – a pairs game with a team of three, playing five games consisting of five ends and a unique scoring system. And enjoying the day of bowling. Many of our bowlers appreciate the time to play the traditional game of fourteen ends with four bowls in pairs. And the other ‘regular’ games. I believe the fours competition still has a place in our club league play. It is a skills challenge undoubtedly that we all can rise to. And I would encourage all of our members to look at this game with new eyes and appreciation of being in a team of four friends. Because this is what bowls is all about – the social aspect of being outside, enjoying an activity with truly great people around you.

There were aspects of being President that I was not prepared for. Calling the City of Courtenay emergency number as sewage was bubbling up through the front lawn during our first tournament. Running out of water in the clubhouse and the frustrations that caused April and other kitchen volunteers to complete their tasks. Not forgetting the city staff who came back repeatedly until they finally corrected the problem. I was repeatedly going over safety procedures to ensure we are all prepared

for the unforeseen. I must have tried the patience of you all as I drew attention for our collective safety and well being.

An important role as President is maintaining a very good relationship with the city. I went and introduced myself as I made clubhouse bookings and reported club maintenance issues. These personal interactions have certainly proved beneficial and helpful over my two years. Our club made the decision to abide fully by the conditions of use of our clubhouse. We are still adapting to our new reality and I believe new social habits will develop in the coming years.

President

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Thank you Courtenay Lawn Bowling Members. It has been a great honour to be your President. To represent you at local and provincial meetings. I look forward to continuing to work on initiatives and activities that help our members to enjoy the sport of lawn bowling.

President

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Secretary

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October 30th, 2019.

Vice Presidents Report Dick Divine

Discipline:

Congratulations and thank you to all members, we have had a discipline free year.

Coaching:

From the lessons learned from the previous year's influx of 20 new athletes the coaches felt they had to change the way we delivered our coaching program.

It's been a busy year for the club coaches, beginning last winter the coaches met a number of times to determine how we were going to coach our new athletes. We established that it's important for new athletes to be comfortable playing the game, and to contribute to the game they are playing. After much discussion, homework and train the trainer sessions the new coaching program has established a standardized coaching program for new athletes, including practice time, game experience and match strategies. I'm pleased to say the results have been very positive. A huge thank you to our coaching team for undertaking this large task, in their ability to change their way of coaching for the benefit of others, the hours they spent helping the new athletes, and for making the process enjoyable for all participants.

Congratulations and thank you to April Gilchrist, Marsha Mann, Susan Toresdalh, Heather Divine, Michael Lynch, Pete Harding and Dick Divine.

Website:

The website continues to grow, and change with the demand for information. Our website presently has 149 pages of information, results, video's, etc. Over the next year we will continue to improve the look and feel of the site and over time hopefully reduce the number of pages.

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Emergency Medical Information: [Link to Emergency Contact Document](#)

At this time emergency contact information and health records have been completed by approximately 20% of the active membership. You can add your information at anytime, if you need assistance please let me know.

1 of 2 VP-Report - Dick Divine VP-CLBC 2019

Fundraising

Vice Presidents Report Dick Divine

1. Fundraising packages are in place, the club received its first sponsorship dollars and the Mindset Wealth of Courtenay were well received by the competitors at the CLBC mixed fours tournament in early August.
2. Our second sponsorship dollars are in place for the Mixed Triples Open Tournament scheduled for May 2020.

This past year we took small steps in this process and as with all new activities small items of concern crop up. Addressing these concerns generally slows the process. Because of this process, we are in a better fundraising position than we were at this time last year.

Communications

2019 saw the introduction of the “Courtenay Wick” the clubs weekly communications about all things happening around and about the club. The “Wick” has been well received by the membership with an average of between 65% and 75% of the memberships at least opening the email each week. For the winter months we are producing a monthly “Wick” due to reduced activities over the winter months.

A big thank you to Heather for her work and leadership in this project.

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Secretary

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Courtenay Lawn Bowling Club

PROFIT AND LOSS

October 2018 - September 2019

	TOTAL
INCOME	
bar sales	804.48
bowls rentals	13.50
Coaching income	290.00
donations/grants rceived	588.00
entry fees	1,654.45
ice cream sales	0.00
Interest earned	39.86
kitchen sales	3,549.10
Memberships	8,865.00
pop water & icecream sales	-4.15
social memberships	80.00
social income	391.51
sponsorships	300.00
supplies sales	321.90
Uncategorized Income	0.00
Total Income	\$16,893.65
COST OF GOODS SOLD	
cost of goods sold grippo	174.60
Cost of Goods Sold. measures	155.91
kitchen purchases	2,059.79
rule books purchased	6.99
Total Cost of Goods Sold	\$2,397.29
GROSS PROFIT	\$14,496.36
EXPENSES	
Advertising	460.08
Bank charges	32.50
Bowls supplies	443.33
Clubhouse expenses	707.12
Dues and Subscriptions	2,940.00
Freight and Delivery	20.11
games expense	622.07
Government fees	40.00
greens and grounds	614.95
Insurance	1,353.00
janitorial	1,170.57
Legal and professional fees	282.27
name tags	127.42
Office expenses	318.40
recognition	142.16
Repair and maintenance	222.55
social expense	217.78
Stationery and printing	69.35
Tools	563.26
tournament float	60.00
trophies/awards	1,654.04
Uncategorized Expense	49.16
Depreciation	1,500.00
Total Expenses	\$13,610.12
PROFIT	\$886.24

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Courtenay Lawn Bowling Club

BALANCE SHEET
As of September 30, 2019

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
High Interest Savings Account	13,298.22
member equity account	5.95
Operating Account	2,338.76
Total Cash and Cash Equivalent	\$15,642.93
cash to be deposited	0.00
club pins	542.46
club shirts	0.00
grippe	74.48
kitchen goods	0.00
rule books	24.99
String measure	136.83
Total Current Assets	\$16,421.69
Non-current Assets	
furniture and equipment	51,156.61
Total Non Current Assets	\$51,156.61
Total Assets	\$67,578.30
Liabilities and Equity	
Liabilities	
Current Liabilities	
key deposits	630.00
Total Current Liabilities	\$630.00
Total Liabilities	\$630.00
Equity	
Members Equity	66,062.06
Retained Earnings	0.00
Profit for the year	886.24
Total Equity	\$66,948.30
Total Liabilities and Equity	\$67,578.30

President

Dick Divine

Accrual Basis Thursday, October 10, 2019 12:00 PM GMT-7

Secretary

Heather Divine

1/1

Courtenay Lawn Bowling Club

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Games Report October 2019



We have closed off another successful season. Our leagues have been well attended and based on our participation I look forward to next season and all the scheduling issues it offers. I would once again ask that the members let us know what worked for them and what didn't.

Our SHORT MAT program started Saturday October 19 and Wednesday October 23rd at 1PM and many of our members were looking forward to that. I encourage all members to t least try the game out as I find it really helps with our outdoor game. Once again, if the Saturday games prove to be well attended, we will see about adding another time to better facilitate all the players.

I would also like to add that we have a new sponsor for our Open Mixed Triples next season as Lucie Wood and Ed Talboom have sponsored the event. I would like to extend my gratitude to both Lucie and Ed as well as Patsy for all they have done to help ensure our sponsored open tournaments are SPONSORED. I think I may speak also for the membership by saying formally, "THANK-YOU!"

As further proof of what a member can do to help our membership as a whole is that Patsy was successful at having a gift basket donated to the club for our members. That basket is now being offered as a door prize at our Annual General Meeting. Please ensure you attend and fill out one of the tickets before the meeting starts.

I would like to thank Dick for all his work on the club's website and efforts to help our league and open tournament results to be quickly updated for the enjoyment of our members. I wish to also thank Heather for ensuring all members received the weekly updates regularly. To April for providing enjoyable food so we all could socialize after and during our leagues and the open tournaments. The green was the domain of Vern and his tireless crew and they deserve much thanks and appreciation. Michael doggedly laboured to provide our extra beverages on those special occasions.

Later we will be celebrating many of our members for their accomplishments through the season. I would like to once again highlight that while we do "award" some members, we celebrate all our valved members for all they provide to the club, be it material, supportive or sympathetic.

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Greens AGM Report November 9, 2019

The lawn bowling season has now come to an end. On September 27th our green was put to bed with the coring and sanding of the green. I was pleased with the amount of helpers who came out to clean up cores and with putting benches away. I want to thank all of you who helped out with the work needed to close out the season. I want to thank Archie for taking the lead on things when I was not able to be there. I also have to thank Stu and his guys for all their help as well to make putting the green to bed a great success.

I found overall the green was not as good as the year before. We had found it being a lot slower so talking with Stu we have come up with a couple of ideas to fix that issue. Stu has put in a work order to add a high-pressure hose outlet to be installed so the green does not have to be watered all the time and hosing just the hot spots will help with making the green speed up for all of us.

There are a few projects that are planned for the green here in the offseason. I have Dean working with me on replacing all the caps around the green and coming up with a newer format for the rink mark colours and also doing a little reinforcing of our scoreboards. There are a few other jobs to take place also and next season I hope everyone is going to be pleased with all the changes.

I am sure many of you are aware of the inside plinth boards around the inside of the green where there is a lot of warping going on. I have been in talks with Stu from the City about replacing them sooner than later, The city is going to replace two sides this year and the other two next year. This is probably something that has to be done once every 15 years or so.

I guess this it till next year. I want to thanks Archie' Dave Hambly' Gary Rindress' Ross Younger' and Hal Gray for all the continued help with all the work from mowing the green and all the clean up around the verge. I look forward to working on the green throughout the offseason and making our green that much better for next year.

Respectfully Submitted By Vern Your Greens Warden

President

Dick Divine

Secretary

Heather Divine

NOV 9, 2019
AGM

AGM Attendance List

1	Pearl Penny	15	Linda Meun	29	Archie HARRIS
2	Deborah Curvine	16	Hal Gray	30	Marquerite Sklaroch
3	Mohu	17	Anne Kierkewitz	31	John Hagner
4	AP Divino	18	Rosemary Montreuil	32	Balt Kabebe
5	Angela Verson	19	DANNY BEBEZA	33	Beth Wainman
6	Michael Lynch	20	Stephanie Walters	34	
7	Bob Tridens	21	Leita Lintott	35	
8	Ann Beahm	22	Beverly Latott	36	
9	April Belchus	23	TJ Dofe	37	
10	Manska Mann	24	Jon Jonhson	38	
11	Susan Toresdahl	25	Margaret Johnson	39	
12	Ross	26	Jim Johnson	40	
13	Carole Nelson	27	Carlyn deKavian	41	
14	Pete Harding	28	Linda Harro	42	